

THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
REGULAR COUNCIL MEETING
AGENDA

May 20, 2025, 7:00 pm
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Pages

1. Opening remarks and call meeting to order
2. Land acknowledgment
3. Roll Call
4. Approval of the Agenda
5. Disclosure of Pecuniary Interest and General Nature Thereof
6. Petitions and Delegations
7. Public Inquiries
 - *General Public Inquiries shall be limited to five minutes in length per person and to a total duration of 15 minutes for all public inquiries section of the agenda.*
 - *The Clerk shall advise the Chair once the prescribed time limit has lapsed.*
 - *Attendees wishing to speak shall stand and await approval from the Chair before commencing. Once approval is granted, the attendee shall state their first and last name which the Clerk will record in the minutes. Questions will be taken one at a time, in the order received.*
 - *Attendees wishing to ask more than one questions shall give all other attendees the opportunity before being permitted to ask a second question.*

- *The Chair shall be given first opportunity to respond to the attendee and may ask members of Council or staff for further input. Questions requiring a lengthy answer or which require research shall be directed to staff for further review.*
- *The Chair shall have the right to curtail any questions which are not related to an agenda item, that has previously been presented to council or questions which are deemed to be inappropriate, derogatory or otherwise not suitable for discussion in an open meeting.*
- *This opportunity to speak shall not be used to file complaints of any nature. Attendees wishing to file a complaint shall direct the information to municipal administration staff outside of meeting times.*

8.	Reports from Committees, Municipal Officers, Department Head	
9.	Consent Agenda	
9.a	Adoption of Minutes	
9.a.1	Special Council Meeting MINUTES - April 8, 2028	6
9.a.2	Public Works Committee Meeting MINUTES - January 30, 2025	10
10.	Routine Management Reports	
10.a	Cash Disbursements	15
10.b	Library Board Reports	34
11.	Correspondence for Council's information only	
11.a	Manitoulin-Sudbury District Services Board	
11.b	Sudbury East Planning Board Audited Financial Statements	
11.c	Public Health Sudbury and District	
11.d	Municipal Property Assessment Corporation (MPAC)	
11.e	Sudbury East Municipal Association (SEMA)	
11.f	Association of Municipalities of Ontario	
12.	New Business	
12.a	Opposition to Strong Mayor Powers	60
12.b	Efficiency Capital Credit Due Diligence	63
12.c	Housing Project	
13.	By-laws	
13.a	Appeal Committee By-Law 2025-16	64
13.b	By-Law 2025-17 To Indemnify Council and Employees	66
13.c	Proceedings of Council By-Laws	71

14.	Motions	
14.a	To remove word LIVESTOCK DOGS from animal by-law	72
15.	Notice of Motions	
15.a	Affordable Housing	73
16.	Addendum	
17.	Announcements and inquiries	
18.	Adjournment	

**LA CORPORATION DE LA MUNICIPALITÉ DE
MARKSTAY-WARREN
RÉUNION RÉGULIÈRE DU CONSEIL
ORDRE DU JOUR**

le 20 mai 2025, 19 h 00
Salle du Conseil Markstay-Warren

	Pages
1. Remarques préliminaires et ouverture de la réunion	
2. Reconnaissance des terres	
3. Appel nominal	
4. Approbation de l'Ordre du jour	
5. Divulcation des intérêts pécunières	
6. Pétitions et Délégations	
7. Période de questions	
8. Rapports des Comités, Agents municipaux, Chefs de départements	
9. Ordre du jour de consentement	
9.a Approbation des procès-verbaux	
9.a.1 Special Council Meeting MINUTES - April 8, 2028	6
9.a.2 Public Works Committee Meeting MINUTES - January 30, 2025	10
10. Rapports des départements	
10.a Rapport mensuel sur les dépenses	15
10.b Library Board Reports	34
11. Correspondance pour information seulement	
11.a Le conseil des services du District de Manitoulin- Sudbury	
11.b Sudbury East Planning	
11.c Bureau de Santé de Sudbury et District	
11.d Société d'évaluation foncière des municipalités (SÉFM)	
11.e Sudbury East Municipal Association (SEMA)	
11.f Association des Municipalités de l'Ontario	
12. Affaires nouvelles	

12.a	Opposition to Strong Mayor Powers	
12.b	Efficiency Capital Credit Due Diligence	63
12.c	Housing Project	
13.	Arrêtés municipaux	
13.a	Term of Reference	64
13.b	By-Law 2025-17 To Indemnify Council and Employees	66
13.c	Proceedings of Council By-Laws	71
14.	Motions	
14.a	To remove word LIVESTOCK DOGS from animal by-law	72
15.	Avis de Motions	
15.a	Affordable Housing	73
16.	Addendum	
17.	Annonces et questions	
18.	Levée de la réunion	

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
SPECIAL COUNCIL MEETING FOR THE TERM OF 2022-2026

Tuesday, April 8, 2025, 5:00 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, Laura Schell, Francine Bérubé

Staff: Kim Morris

1. Opening remarks and call meeting to order

2025-SCM-41

Moved by: Laura Schell

Seconded by: Rachelle Poirier

THAT Council opens the Special Council Meeting at 5:00 p.m.

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CARRIED

2. Land acknowledgment

3. Roll Call

4. Approval of the Agenda

2025-SCM-42

Moved by: Laura Schell

Seconded by: Rachelle Poirier

THAT Council adopts the agenda of the meeting as presented.

CARRIED

5. Disclosure of Pecuniary Interest and General Nature Thereof

None

6. New Business

6.a Interview for Council Vacancy

2025-SCM-43

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT the following individuals who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy. Be considered for appointment to fill such vacancy:

Ross Evans

Pierre Frappier

William Love

Scott Reid

Dave Boland

CARRIED

7. Closed Session

2025-SCM-44

Moved by: Laura Schell

Seconded by: Francine Bérubé

THAT Council move to Closed session at 6:09 pm

CARRIED

Amendment:

2025-SCM-45

Moved by: Rachelle Poirier

Seconded by: Laura Schell

THAT Council open the Closed session at 6:18 pm.

CARRIED

Amendment:

2025-SCM-46

Moved by: Rachelle Poirier

Seconded by: Laura Schell

THAT Council adopts the agenda of the Closed meeting as presented.

CARRIED

Amendment:

2025-SCM-47

Moved by: Laura Schell

Seconded by: Rachelle Poirier

THAT Council adjourns the Closed session at 6:35 pm.

CARRIED

7.a Discussion

2025-SCM-48

Moved by: Laura Schell

Seconded by: Rachelle Poirier

THAT Council return to Open session at 6:35 pm.

CARRIED

8. By-Laws

8.a By-law 2025-02 to Appoint One Councillor as per By-Law 2023-19

2025-SCM-49

Moved by: Rachelle Poirier

Seconded by: Laura Schell

THAT Council performs 1st and 2nd reading of By-Law 2025-02, By-Law to appoint Ross Evans as Councillor as per By-Law 2023-19.

CARRIED

Amendment:

2025-SCM-50

Moved by: Laura Schell

Seconded by: Rachelle Poirier

THAT Council performs 3rd reading of By-Law 2025-02, By-law to appoint Ross Evans as Councillor as per By-Law 2023-19.

CARRIED

9. **Adjournment**

2025-SCM-51

Moved by: Laura Schell

Seconded by: Rachelle Poirier

THAT Council adjourn the meeting at 6:40 pm.

CARRIED

Mayor

Clerk

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
PUBLIC WORKS COMMITTEE MEETING FOR THE TERM OF 2022-2026

Thursday, January 30, 2025, 1:00 P.M.
Markstay-Warren Council Chambers
21 Main St. S. Markstay, ON

Mayor & Council: Rachelle Poirier, Steven Olsen, Kim Morris, Ronny Theiss,
Stéphane Renaud, Jim Turpin, Mark Corner

1. Opening Remarks and Introduction

THAT Council opens the Public Works Committee Meeting at 1:01 pm.

2025-PWC-01

Moved by: Stéphane Renaud

Seconded by: Mark Corner

CARRIED

2. Roll Call

Regrets: Jim Turpin

3. Disclosure of Pecuniary Interest and General Nature Thereof

No conflicts of interest tabled.

4. Approval of Agenda

Add agenda item #7 "Other"

THAT Council accepts the agenda as amended.

2025-PWC-02

Moved by: Mark Corner

Seconded by: Stéphane Renaud

CARRIED

5. Approval of Public Works Committee meeting Minutes from November 28, 2024

THAT Council approves the November 28, 2024 minutes as presented.

2025-PWC-03

Moved by: Steven Olsen

Seconded by: Stéphane Renaud

CARRIED

6. New Business

6.1 Waste Management By-Law

Council reviewed and discussed Waste Management Bylaw - By-Law 2025-04.

6.1.a By-Law 2005-09 Waste Management Bylaw

6.1.b DRAFT By-Law 2025-04 Waste Management Bylaw

Discussed:

- Garbage box standards, existing fixed residential boxes need to be addressed, recommend they be replaced with removable boxes (with wheels)
- Zones
- Challenges with use of garbage bins
- Fine schedule
- Littering
- Transgressions at the dump site
- Dump vandalism, OPP to be contacted, Meeting March 3 with security camera vendor

Updates to this By-Law should coincide with SEBBS By-Law and should be uniform for all SEBBS municipalities, E360 input should be considered.

6.2 Streetlight Update - Kukagami Road

Reviewed street light request. Light density standards to be reviewed. 2024 budget did not support costs for the adding lights.

Kim Morris - Full disclosure -conflict - streetlight at Leeftink Road and Ratter Lake not working.

Request made to inventory lights that are not working, details to be noted in the municipal news letter.

Operator crew cards need to note issues with stop signs and lights etc.
Recommended excel sheet be created to track issues with lights and sign,
staff or Deputy clerk could track.

Citizen requesting new lights is to be notified we will review requests and
that light density study will be implemented.

6.3 MESH Update

MESH

Need to resolve IT issues relating to emails.

Road patrol module working fine.

Streetlights to be added.

Tracking conditions by asset and having work order in place for
maintenance is required

Council access to dashboard can be arranged to track issues

Confirmed that MESH flags and prioritizes issues

Communication concern: Imperative to keep council and fire department
informed where road closures are concerned and if there is an impact to
the community. Municipal Facebook page would be a good venue to post
such issues.

6.4 Nepewassi Lake Road Updates

Raymond Road has been mapped out

E360 advised they would require to purchase another truck to
accommodate a collection bin for our area. Roll-off bin may be available.

Water access only property owners had an unapproved private road
installed and requesting 911 signs and garbage pickup. Ministry of Natural
Resources owns the road in question and we can contact them regarding
upgrading road to make it a fire road and meet standards. We require to
notify citizens indicating MNR is owner of road and would need to take
charge of changes.

6.5 Beaver Policy/Tender Update

With spring being around the corner, beaver dams will become an issue.

Discussed subcontract to complete the beaver trapping and beaver dam
removal.

A few culverts and ditching will be required.

Updated policy will indicate we will not be paying \$150 a beaver, other municipalities pay \$75.00. Evidence of number of beavers caught will be stipulated as a requirement, such as collecting their tails.

6.6 Float Update

Update provided, float has been received.

Confirmed we have 4 operators with Class A licensing.

7. Other

DEMO: Update provided - Fire Department demo on asset management. Consideration required to streamline MESH with Fire Department's asset management program. GIS data impact to be considered, as well as systems costs and budget

Volunteer Fire Fighters: who are working for the municipality on a critical job are not authorized to leave their work area. Fire Fighter policy to be reviewed and updated. Public Works manager to make final decision on releasing Municipal employee to attend volunteer fire fighter callouts.

Culverts: Outstanding culvert requests, excel tracking tool required, we currently maintain a list, regular weekly work orders will be used to prioritize. On average it takes 1 hour to 1.5 hours to change a culvert, concerns are locates and relocating required equipment for the work.

Accident Report: Council requesting copy of Nipissing accident report. Management awaiting final external reports.

Unfinished Business: to be added to next PWC agenda

- Extra signage inventory
- accident report update (Nipissing accident)
- Facebook page
- Catch Basin located where Pam-Library resides
- Code of Conduct third-party contractors, City of Sudbury

Social Media: It is recommended that once social media profiles are established that staff (not Management) be responsible to maintain and monitor posts while using social media as a tool for the municipality to promote business. All posts must be in both official languages. This also applies to Municipal Twitter and Instagram accounts. Health & safety, Bullying and Harassment policies need to be visited and updated annually.

8. Date of next Public Works Committee meeting

Public Works Committee members agree to have their next committee meeting on March 13th, 2025.

9. **Adjournment**

THAT Council adjourn the Public Works Committee meeting at 3:13 pm.

2025-PWC-04

Moved by: Steven Olsen

Seconded by: Mark Corner

CARRIED

Mayor

Clerk

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-02	BIG MOUTH CON...			
2025-03-28	GRANT - PAFO Receiver General	PAFO Grant-April Newsletter HST Rebate	GENERAL GOVERNMENT:Council	-447.74 -49.46
TOTAL				-497.20
2025-04-02	BRANDT			
2025-03-04	Receiver General	PW-#385-Maintenance Program HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-598.51 -66.11
2025-03-04	Receiver General	PW-#390-Maintenance Program HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-523.09 -57.78
2025-03-04	Receiver General	PW-#365 Maintenance Program-Feb/25 HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,180.84 -130.43
2025-03-13	Receiver General	PW-#338-Plow Shoe for Plow Blades HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,278.48 -141.22
2025-03-27	Receiver General	PW-#334 New Radiator to replace leaking one HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-6,466.40 -714.25
2025-03-27	Receiver General	PW-#334-Sweeper Bristles HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,252.56 -138.35
TOTAL				-12,548.02
2025-04-02	CGIS CENTRE			
2025-04-01	Receiver General	PW-Quarterly Fees Bldg Control-Quarterly Fees Admin-Quarterly Fees HST Rebate	ENVIRONMENTAL SERVICES:Public Works PROTECTION SERVICES:Building Control GENERAL GOVERNMENT:Administration	-747.93 -945.72 -1,058.08 -303.95
TOTAL				-3,055.68
2025-04-02	CITY GREATER S...			
2025-03-27	Receiver General	W.Water-Material, Labour & Mileage Charges HST Rebate	ENVIRONMENTAL SERVICES:Warren Water	-388.12 -42.87
2025-03-27	Receiver General	Markstay Water-Material, Labour & Mileage Warren Water-Material, Labour & Mileage HST Rebate	ENVIRONMENTAL SERVICES:Markstay Water ENVIRONMENTAL SERVICES:Warren Water	-114.78 -459.14 -63.39
TOTAL				-1,068.30

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-02	CORE INDUSTRIA...			
2024-12-20	Receiver General	PW-M. Garage-Torch Handle and Attachments HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-286.49 -31.64
TOTAL				-318.13
2025-04-02	EDGEWORX SOL...			
2025-03-26	GRANT - SALC Receiver General	SALC Start Up - Internet Connection, Supplie... HST Rebate	GENERAL GOVERNMENT:Council	-24,032.30 -2,654.51
TOTAL				-26,686.81
2025-04-02	Enviromental 360 ...			
2025-03-20	Receiver General	Warren Sewer-Warren Ave and Rutland Ave ... HST Rebate	ENVIRONMENTAL SERVICES:Warren Sewer	-1,944.56 -214.79
2025-03-21	Receiver General	Warren Sewer-Laurier Lane Flushing HST Rebate	ENVIRONMENTAL SERVICES:Warren Sewer	-5,076.33 -560.71
TOTAL				-7,796.39
2025-04-02	Evercool Ice Cream			
2025-03-31	GRANT - Seniors C... Receiver General	Seniors Grant-Catering Apr.5/25 Event HST Rebate	GENERAL GOVERNMENT:Council	-1,871.37 -206.70
TOTAL				-2,078.07
2025-04-02	GIP INTERPAVING			
2025-02-28	GRANT - Markstay ... Receiver General	PW-Markstay Street Revitalization HST Rebate	TRANSPORTATION SERVICES:Public Works:Hard Top	-220,041.63 -24,304.90
TOTAL				-244,346.53

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-02	GIR North Americ...			
2025-03-12	Receiver General	PW-M.Garage-SAAS Software Annual Fee	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-268.64
		PW-W.Garage-SAAS Software Annual Fee	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-268.65
		HST Rebate		-59.35
TOTAL				-596.64
2025-04-02	INSERVUS MANA...			
2025-03-06	Receiver General	FD-Bunker Gear Cleaning from Structure Fire	PROTECTION SERVICES:Fire Department	-833.60
		HST Rebate		-92.08
2025-04-01	Receiver General	FD-Bunker Gear Cleaning and Repair	PROTECTION SERVICES:Fire Department	-410.71
		HST Rebate		-45.37
TOTAL				-1,381.76
2025-04-02	JENNIFER DESLO...			
2025-03-31	Receiver General	Admin-Website Mtce March 2025	GENERAL GOVERNMENT:Administration	-163.22
		HST Rebate		-18.03
TOTAL				-181.25
2025-04-02	Jon's Automotive ...			
2025-03-20	Receiver General	FD-Unit#1545-Oil Change	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-147.55
		HST Rebate		-16.30
TOTAL				-163.85
2025-04-02	EMPLOYEE			
2025-03-26	Receiver General	PW-Parts for Steamer Repair	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-73.23
		HST Rebate		-8.09
TOTAL				-81.32

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-02	LINDA FRAPPIER			
2025-03-27	GRANT - PAFO Receiver General	PAFO Grant-Bilingual Signage Layout HST Rebate	GENERAL GOVERNMENT:Council	-427.75 -47.25
TOTAL				-475.00
2025-04-02	EMPLOYEE			
2025-03-31	GRANT - Seniors C...	Seniors Community Grant-Project Manager H...	GENERAL GOVERNMENT:Council	-1,205.00
	GRANT - Seniors C...	Seniors Community Grant-Project Manager M...	GENERAL GOVERNMENT:Council	-480.16
	GRANT - Seniors C...	Seniors Community Grant-Food for Prize Bas...	GENERAL GOVERNMENT:Council	-98.19
	GRANT - Seniors C...	Seniors Community Grant-Supplies for Apr.5/...	CAPITAL	-343.77
	Receiver General	HST Rebate		-91.01
2025-04-01	GRANT - Seniors C...	Seniors Community Grant-Apr.5/25 Event Su...	GENERAL GOVERNMENT:Council	-26.44
	Receiver General	HST Rebate		-2.92
TOTAL				-2,247.49
2025-04-02	Manitoulin-Sudbu...			
2025-04-01		Monthly Apportionment-April	PROTECTION SERVICES	-35,901.75
		Monthly Apportionment-April	SOCIAL AND FAMILY SERVICES	-19,736.16
TOTAL				-55,637.91
2025-04-02	MJ ELECTRIC			
2025-03-26	GRANT - PAFO Receiver General	PAFO Grant-Multi Use Signage HST Rebate	GENERAL GOVERNMENT:Rentals:39 Lafontaine Multiuse ...	-2,554.18 -282.12
TOTAL				-2,836.30
2025-04-02	MW Firefighters A...			
2025-03-28	GRANT - Seniors C...	Seniors Community Grant-Event Apr.5/25	GENERAL GOVERNMENT:Council	-300.00
TOTAL				-300.00

Municipality of Markstay-Warren
Cash Disbursements
April 2025

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
2025-04-02	Nipissing Road As...			
2025-03-11		PW-2025 Membership	TRANSPORTATION SERVICES:Public Works	-75.00
TOTAL				-75.00
2025-04-02	NORTHERN SECU...			
2025-03-25	Receiver General	PW-M.Garage-Replacement for Damaged Lock HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-233.99 -25.85
TOTAL				-259.84
2025-04-02	Public Health Sud...			
2025-04-01		Municipal Levy - April 2025	HEALTH SERVICES	-14,071.25
TOTAL				-14,071.25
2025-04-02	R.V. ANDERSON ...			
2024-10-22	Receiver General	M.Water-Water Trunk Modelling HST Rebate	ENVIRONMENTAL SERVICES:Markstay Water	-1,624.60 -179.45
2024-11-08	Receiver General	M.Water-Water Trunk Modeling HST Rebate	ENVIRONMENTAL SERVICES:Markstay Water	-2,987.17 -329.95
TOTAL				-5,121.17
2025-04-02	Sally's Choice			
2025-03-24	Receiver General	Warren Sewer-Clogged line HST Rebate	ENVIRONMENTAL SERVICES:Warren Sewer	-1,320.83 -145.89
TOTAL				-1,466.72
2025-04-02	ST CHARLES BOWL			
2025-03-08	GRANT - Seniors C... Receiver General	Seniors Cummunity Grant-3 Hr Booking Event HST Rebate	GENERAL GOVERNMENT:Council	-244.22 -26.98
TOTAL				-271.20

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-02	SUNBELT RENTALS			
2025-03-14	Receiver General	PW-Culvert Steamer Tank Refill HST Rebate	ENVIRONMENTAL SERVICES:Public Works:Culvert Thawi...	-508.75 -56.19
TOTAL				-564.94
2025-04-02	Turbo Mobile Serv...			
2025-03-19	Receiver General	PW-#334-Hydraulic Breakdown Repair HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,636.62 -180.77
2025-03-19	Receiver General	FD-Unit#1511-Repair Coolant Leak HST Rebate	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-247.74 -27.36
TOTAL				-2,092.49
2025-04-02	EMPLOYEE			
2025-03-16		FD-Soap, Wax, Rags, Oil, Wire Brush etc HST Rebate	PROTECTION SERVICES:Fire Department	-527.47 -58.26
TOTAL	Receiver General			-585.73
2025-04-02				
2024-12-12	Workforce Inc.	Admin-temp Staff-December 2024 HST Rebate	GENERAL GOVERNMENT:Administration	-1,194.95 -131.99
TOTAL	Receiver General			-1,326.94
2025-04-02				
2025-03-07	ADT BY TELUS	Admin-Multi Use-Planning Bd Move HST Rebate	GENERAL GOVERNMENT:Rentals:39 Lafontaine Multiuse ...	-254.40 -28.10
TOTAL	Receiver General			-282.50
2025-04-02				
2025-03-07	Private supplier	Env.-Warren Landfill- 2 cords of Wood	ENVIRONMENTAL SERVICES:Waste Management:Warre...	-250.00
TOTAL				-250.00

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-02	Josee Pitre			
2025-04-02	GRANT - Seniors C...	Seniors Community Grant-Decor for Apr.5/25 ...	CAPITAL	-317.97
	Receiver General	HST Rebate		-35.12
TOTAL				-353.09
2025-04-02	MASLACK			
2025-01-28		PW-#343-Emergency Lighting, Wiper Blade, ...	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-345.07
	Receiver General	HST Rebate		-38.11
2025-02-04		PW-#348-Battery	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-144.92
	Receiver General	HST Rebate		-16.01
2025-03-26		PW-#350-Parts	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-44.82
	Receiver General	HST Rebate		-4.95
TOTAL				-593.88
2025-04-02	JANIX			
2025-03-05		Admin-Hand and Paper Towels	GENERAL GOVERNMENT:Administration:Markstay	-81.65
	Receiver General	HST Rebate		-9.02
2025-03-06		REC-Arena-Water Softener Salt, De Icer & G...	RECREATION & CULTURAL SERVICES:Arena/Hall	-110.40
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-14.35
2025-03-10		REC-Arena-Water Softener Salt	RECREATION & CULTURAL SERVICES:Arena/Hall	-134.90
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-17.54
2025-03-31		Admin-De Icer	GENERAL GOVERNMENT:Administration:Markstay	-203.31
	Receiver General	HST Rebate		-22.46
2025-03-31		PW-10 Bags of Ice Melt	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-60.32
	Receiver General	HST Rebate		-6.66
TOTAL				-660.61
2025-04-02	CO-OP REGIONAL			
2025-03-05		PW-M.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,786.45
	Receiver General	HST Rebate		-197.32
2025-03-05		PW-M.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,479.42
	Receiver General	HST Rebate		-163.41
2025-03-05		PW-M.Garage-No Lead Gas	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,262.37
	Receiver General	HST Rebate		-139.44
2025-03-05		PA-W.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,331.08
	Receiver General	HST Rebate		-147.03
2025-03-11		PW-M.Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,808.19
	Receiver General	HST Rebate		-199.73
2025-03-12		FD-Awrey Station-Furnace Oil	PROTECTION SERVICES:Fire Department:Awrey Station	-602.37

Total Cash Disbursements

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
	Receiver General	HST Rebate		-66.53
2025-03-18		PW-W.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,366.98
	Receiver General	HST Rebate		-150.99
2025-03-18		PW-W.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,499.00
	Receiver General	HST Rebate		-165.57
2025-03-18		PW-M.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,464.10
	Receiver General	HST Rebate		-161.72
2025-03-18		PW-W.Garage-No Lead gas	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,350.84
	Receiver General	HST Rebate		-149.21
2025-03-26		PW-M.Garage Clear Diesel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,123.40
	Receiver General	HST Rebate		-124.09
2025-03-26		PW-M. Garage-No Lead Gas	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-812.72
	Receiver General	HST Rebate		-89.77
2025-03-26		PW-M.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-732.98
	Receiver General	HST Rebate		-80.96
TOTAL				-18,455.67
2025-04-02	MARKSTAY ELEV...			
2025-03-28		REC-Arena-Quarterly LULA Elevator Mtce	RECREATION & CULTURAL SERVICES:Arena/Hall	-200.00
		REC-Arena-Quarterly Emergency Phone Mon...	RECREATION & CULTURAL SERVICES:Arena/Hall	-72.00
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-35.36
TOTAL				-307.36
2025-04-02	SUDBURY EAST C...			
2025-03-28		Admin-Annual Membership	GENERAL GOVERNMENT:Administration	-126.18
	Receiver General	HST Rebate		-13.94
TOTAL				-140.12
2025-04-02	FREIGHTLINER N...			
2025-03-26		PW-M.Garage-Supplies & General Mtce Items	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-412.83
	Receiver General	HST Rebate		-45.60
TOTAL				-458.43

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-07	CHAMPION COM...			
2025-01-16	Receiver General	FD-SCBA Down Alarm & Heads Up Display B... HST Rebate	PROTECTION SERVICES:Fire Department	-1,242.81 -137.28
TOTAL				-1,380.09
2025-04-07	Enviromental 360 ...			
2025-03-31	Receiver General	Garbage Collection-Feb 2025 HST Rebate	ENVIRONMENTAL SERVICES:Waste Management	-14,839.99 -1,639.17
TOTAL				-16,479.16
2025-04-07	K. SMART ASSOC...			
2025-03-28	Receiver General	Env-Drainage Superintendent-February 2025 HST Rebate	ENVIRONMENTAL SERVICES:Public Works:Drain Mainten...	-2,118.39 -233.99
TOTAL				-2,352.38
2025-04-07	KING SPORTSWE...			
2025-04-01	Receiver General	FD-Tags-On Scene & Interior Attack HST Rebate	PROTECTION SERVICES:Fire Department	-952.47 -105.21
TOTAL				-1,057.68
2025-04-07	KPMG LLP			
2025-04-03	Receiver General	Admin-Progress Billing-2025 Audit Prep HST Rebate	GENERAL GOVERNMENT:Administration	-10,888.32 -1,202.68
TOTAL				-12,091.00
2025-04-07	NORTHERN SECU...			
2025-02-13	Receiver General	Multi Use-Keys for Equip Room HST (ON) on purchases (Input Tax Credit)	GENERAL GOVERNMENT:Rentals:39 Lafontaine Multiuse ...	-18.00 -2.34
TOTAL				-20.34

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-07	OMFPOA			
2025-03-04		FD-Annual Membership	PROTECTION SERVICES:Fire Department	-200.00
TOTAL				-200.00
2025-04-07	Technical Standar...			
2025-03-27	Receiver General	REC-Arena-Ice Plant Certification HST Rebate	RECREATION & CULTURAL SERVICES:Arena/Hall	-471.15 -52.04
TOTAL				-523.19
2025-04-07	Minister of Financ...			
2025-03-24		Admin-2020-2021 Annual Return Balance	GENERAL GOVERNMENT:Administration	-2,987.71
TOTAL				-2,987.71
2025-04-15	TAXPAYER			
2025-04-15		Reimbursement for Utility Bill 2-215300-03	ENVIRONMENTAL SERVICES:Warren Water	-378.00
TOTAL				-378.00
2025-04-15	Family Responsibi...	Case#1032476		
2025-04-15		March 2024 Case#1032476	GENERAL GOVERNMENT:Administration	-498.00
TOTAL				-498.00
2025-04-17	Minister of Financ...			
2025-04-17		Admin-Garnishment File#4070SC25A071347	GENERAL GOVERNMENT:Administration	-677.63
TOTAL				-677.63

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-22	LOCAL AUTHORIT...			
2024-12-31	Receiver General	PW-#340-Kal Tire-Tires	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,150.41
		HST Rebate		-127.07
2025-01-10	Receiver General	Admin-Misc Office Supplies	GENERAL GOVERNMENT:Administration	-228.89
		HST Rebate		-25.28
2025-01-16	Receiver General	Admin-Magazine Wall Rack for Entrance	GENERAL GOVERNMENT:Administration:Markstay	-132.28
		HST Rebate		-14.61
2025-01-20	Receiver General	Admin-Staples-4 Boxes of Envelopes	GENERAL GOVERNMENT:Administration	-422.84
		HST Rebate		-46.70
2025-02-19	Receiver General	PW-M.Garage-Spare Tires to Prevent Downti...	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-3,258.68
		HST Rebate		-359.94
2025-03-11	Receiver General	PW-#366-Kal Tire - Service Call, Replace Tire	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-2,518.40
		HST Rebate		-278.17
TOTAL				-8,563.27
2025-04-22	2783316 ONTARIO...			
2025-04-09		Admin-Return Tax Payment	GENERAL GOVERNMENT:Administration	-2,000.00
TOTAL				-2,000.00
2025-04-22	CASH			
2025-04-21		Admin-Registered Letter	GENERAL GOVERNMENT:Administration	-13.38
		FD-Keys	PROTECTION SERVICES:Fire Department	-24.12
		FD-Meal for Fire Call-Subway	PROTECTION SERVICES:Fire Department	-97.69
	GRANT - PAFO	PAFO Grant-Journaliste en Herbe-Coffee/Des...	GENERAL GOVERNMENT:Council	-65.45
		FD-PAO-Express Post	PROTECTION SERVICES:Fire Department	-13.38
	GRANT - PAFO	Rustic Cafe-PAFO Grant-Workshop -Cookies	GENERAL GOVERNMENT:Council	-10.00
		Rustic Cafe-Coffee & Creamer	GENERAL GOVERNMENT:Administration	-32.40
	GRANT - PAFO	PAFO Grant-Supplies	GENERAL GOVERNMENT:Council	-58.25
	GRANT - PAFO	PAFO Grant-Meal Supplies	GENERAL GOVERNMENT:Council	-32.10
		FD-#1536-Fuel	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-75.11
	GRANT - SALC	SALC Grant-Meal Delivery	GENERAL GOVERNMENT:Council	-97.00
	Receiver General	HST Rebate		-24.97
TOTAL				-543.85
2025-04-22	CENTRE FRANCO...			
2025-04-07	GRANT - SALC	SALC Grant-Membership	GENERAL GOVERNMENT:Council	-45.00
TOTAL				-45.00

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-22	CITY GREATER S...			
2025-04-03		M.Water-Internet Connection for Facilities	ENVIRONMENTAL SERVICES:Markstay Water	-29.74
		W.Water-Internet Connection for Facilities	ENVIRONMENTAL SERVICES:Warren Water	-29.75
		W.Sewer-Internet Connection for Facilities	ENVIRONMENTAL SERVICES:Warren Sewer	-29.75
2025-04-16		Markstay Water-monthly service agreement-...	ENVIRONMENTAL SERVICES:Markstay Water	-6,709.17
		Warren Water-monthly service agreement-Ma...	ENVIRONMENTAL SERVICES:Warren Water	-9,180.97
		Warren Sewer-monthly service agreement-M...	ENVIRONMENTAL SERVICES:Public Works:Storm Sewers	-1,765.56
	Receiver General	HST Rebate		-1,950.18
TOTAL				-19,695.12
2025-04-22	COOPER INDUST...			
2025-01-05		HELIPAD - 2021 REPLACEMENT BATTERIES	PROTECTION SERVICES:Helipad	-1,760.85
	Receiver General	HST Rebate		-194.50
2025-01-26		Prot Serv-Helipad Windsock 2021	PROTECTION SERVICES:Helipad	-288.61
	Receiver General	HST Rebate		-31.88
TOTAL				-2,275.84
2025-04-22	CULLIGAN WATER			
2025-04-20		Lib-Water	RECREATION & CULTURAL SERVICES:Library	-49.00
	Receiver General	HST Rebate		-5.41
TOTAL				-54.41
2025-04-22	CUNNINGHAM SW...			
2025-03-26		Counci-File No. 33233-8 Code of Conduct Co...	GENERAL GOVERNMENT:Council	-147.55
	Receiver General	HST Rebate		-16.30
TOTAL				-163.85
2025-04-22	TAXPAYER			
2025-04-09		Admin-Refund Tax Payment	GENERAL GOVERNMENT:Administration	-800.00
TOTAL				-800.00

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-22	EVERGUARD FIR...			
2025-03-21	Receiver General	Warren Water-Yearly Extinguisher Mtce Etc	ENVIRONMENTAL SERVICES:Warren Water	-93.15
		HST Rebate		-10.29
2025-03-21	Receiver General	Warren Sewer-Yearly Mtce, Repairs Etc	ENVIRONMENTAL SERVICES:Warren Sewer	-88.00
		HST Rebate		-9.72
2025-03-21	Receiver General	Admin-Mun. Bldg-Yearly Inspection, Mtce etc	GENERAL GOVERNMENT:Administration:Markstay	-176.51
		HST Rebate		-19.50
2025-03-21	Receiver General	Markstay Seniors-Yearly Inspection, Mtce etc	GENERAL GOVERNMENT:Rentals:8 Church St - Seniors ...	-113.45
		HST Rebate		-12.53
2025-03-21	Receiver General	FD-Warren Station-Fire Extinguisher Annual ...	PROTECTION SERVICES:Fire Department:Warren Station	-181.03
		HST Rebate		-20.00
2025-03-21	Receiver General	FD-Markstay Station-Fire Extinguisher Annual...	PROTECTION SERVICES:Fire Department:Markstay Station	-202.04
		HST Rebate		-22.32
2025-03-31	Receiver General	PW-M.Garage-early Mtce, Inspection Repairs...	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-303.86
		HST Rebate		-33.56
2025-03-31	Receiver General	Golden Age Club-Yearly Mtce, Inspection Re...	GENERAL GOVERNMENT:Rentals:40 Rutland Goldern Age	-173.81
		HST (ON) on purchases (Input Tax Credit)		-22.60
2025-03-31	Receiver General	Markstay Water-Chlor.Facility-Yearly Ins, Mtc...	ENVIRONMENTAL SERVICES:Markstay Water	-132.24
		HST Rebate		-14.61
2025-03-31	Receiver General	FD-Awrey Station-Fire Extinguisher Annual Mt...	PROTECTION SERVICES:Fire Department:Awrey Station	-218.54
		HST Rebate		-24.14
TOTAL				-1,871.90
2025-04-22	FLUENT INFORMA...			
2025-04-01	Receiver General	FD-Pager APP-Quarterly Subscription	PROTECTION SERVICES:Fire Department	-356.16
		HST Rebate		-39.34
TOTAL				-395.50
2025-04-22	EMPLOYEE			
2025-04-11	Receiver General	PW-M.Garage-Refund Misc Tools Purchase	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,179.16
		HST Rebate		-130.24
TOTAL				-1,309.40
2025-04-22	KING SPORTSWE...			
2025-04-03	Receiver General	FD-Uniform/Station Wear Shirts	PROTECTION SERVICES:Fire Department	-826.29
		HST Rebate		-91.27
TOTAL				-917.56

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-22	LISE PILKEY			
2025-04-22		Multi Use-Cleaning April/25	GENERAL GOVERNMENT:Rentals:39 Lafontaine Multiuse ...	-1,075.00
		Municipal Office-Cleaning April/25	GENERAL GOVERNMENT:Administration:Markstay	-397.75
		FD-Markstay Station-Cleaning April/25	PROTECTION SERVICES:Fire Department:Markstay Station	-397.75
TOTAL				-1,870.50
2025-04-22	NICKEL ACME PR...			
2025-04-14		Admin-Cheques	GENERAL GOVERNMENT:Administration	-535.26
	Receiver General	HST Rebate		-59.12
TOTAL				-594.38
2025-04-22	Ontario Associatio...			
2025-01-31		FD-OAFC Conference May 2025-S.Simon Pa...	PROTECTION SERVICES:Fire Department	-1,460.26
	Receiver General	HST Rebate		-161.29
TOTAL				-1,621.55
2025-04-22	ORKIN			
2025-03-31		Warren Golden Age Club	GENERAL GOVERNMENT:Rentals:40 Rutland Goldern Age	-43.20
		Warren Water Plant	ENVIRONMENTAL SERVICES:Warren Water	-49.46
		Warren Landfill Site	ENVIRONMENTAL SERVICES:Waste Management:Warre...	-49.46
		Markstay Garage	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-49.46
		Warren Municipal Office	GENERAL GOVERNMENT:Administration:Warren	-49.46
		Warren Station	PROTECTION SERVICES:Fire Department:Warren Station	-49.46
		Awrey Station	PROTECTION SERVICES:Fire Department:Awrey Station	-49.46
		Markstay Station	PROTECTION SERVICES:Fire Department:Markstay Station	-49.46
		Arena/Hall	RECREATION & CULTURAL SERVICES:Arena/Hall	-48.60
		Warren Garage	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-49.46
		Seniors Club	GENERAL GOVERNMENT:Rentals:8 Church St - Seniors ...	-43.20
		Markstay Office	GENERAL GOVERNMENT:Administration:Markstay	-49.46
		Markstay Water	ENVIRONMENTAL SERVICES:Markstay Water	-49.46
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-17.55
	Receiver General	HST Rebate		-50.54
TOTAL				-697.69

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-22	Public Health Sud...			
2025-05-01		Municipal Levy - May 2025	HEALTH SERVICES	-14,071.25
TOTAL				-14,071.25
2025-04-22	PUROLATOR COU...			
2025-01-06		FD-Courier to Talbot Uniforms	PROTECTION SERVICES:Fire Department	-23.31
		Env-Courier for Garbage Tags	ENVIRONMENTAL SERVICES:Waste Management	-5.50
		Admin-Courier to Law Firm-Returned Payment	GENERAL GOVERNMENT:Administration	-5.49
	Receiver General	HST Rebate		-3.79
2025-02-01		Admin-Courier to Northern Law Firm	GENERAL GOVERNMENT:Administration	-5.48
	Receiver General	HST Rebate		-0.61
2025-02-15		Admin-Courier Laptop to KPMG	GENERAL GOVERNMENT:Administration	-32.75
	Receiver General	HST Rebate		-3.62
2025-03-28		FD-Unit#1533-Courier Payment to Battleshield	PROTECTION SERVICES:Fire Department	-14.44
	Receiver General	HST Rebate		-1.59
TOTAL				-96.58
2025-04-22	QUALITY AUTO S...			
2025-03-03		PW-#343-Hydraulic Hose	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-196.24
	Receiver General	HST Rebate		-21.68
2025-03-03		PW-#343-Hose & Fittings	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-194.78
	Receiver General	HST Rebate		-21.51
2025-03-26		FD-#343-Hydraulic Hose & Fluid	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-504.20
	Receiver General	HST Rebate		-55.69
2025-03-28		FD-#343-Hose & Fluids	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-235.22
	Receiver General	HST Rebate		-25.98
TOTAL				-1,255.30
2025-04-22	R.V. ANDERSON ...			
2025-04-11	GRANT - Markstay ...	PW-Markstay Street Revitalization-March 2025	TRANSPORTATION SERVICES:Public Works:Hard Top	-3,663.21
	Receiver General	HST Rebate		-404.62
TOTAL				-4,067.83

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-22	RELIABLE MAINT...			
2025-03-14	Receiver General	Warren Seniors-Purchase Floor Finish HST Rebate	GENERAL GOVERNMENT:Rentals:40 Rutland Goldern Age	-222.21 -24.54
TOTAL				-246.75
2025-04-22	STOKES INTERNA...			
2025-03-24	Receiver General	FD-Officer Training Team ID Name Tags HST Rebate	PROTECTION SERVICES:Fire Department	-219.39 -24.23
2025-04-07	Receiver General	FD-Purchases to be paid through Payyroll HST Rebate	PROTECTION SERVICES:Fire Department	-251.09 -27.73
TOTAL				-522.44
2025-04-22	STURGEON TIRE			
2025-04-03	Receiver General	PW-#340-Repairs Resulting from Annual Ser... HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-8,091.32 -893.73
2025-04-07	Receiver General	PW-#350-Repairs Arising from Annual Inspte... HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-4,456.79 -492.28
TOTAL				-13,934.12
2025-04-22	TALBOT MARKETI...			
2025-03-07	Receiver General	FD-Station Wear Uniforms HST Rebate	PROTECTION SERVICES:Fire Department	-322.96 -35.67
2025-03-17	Receiver General	FD-Uniform Purchases-payroll deductions HST Rebate	PROTECTION SERVICES:Fire Department	-2,475.38 -273.42
TOTAL				-3,107.43
2025-04-22	TRANS CANADA S...			
2025-04-21	Receiver General	FD-Air Compressor Mtce and Testing HST Rebate	PROTECTION SERVICES:Fire Department	-1,470.53 -162.43
TOTAL				-1,632.96

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-22	EMPLOYEE			
2025-04-11	Receiver General	FD-Unit#1533-Refund Purchase of Fuel Line/...	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-23.38
		HST Rebate		-2.58
TOTAL				-25.96
2025-04-22	TRUE 802 WIREL...			
2025-04-15	Receiver General	PW-Internet	TRANSPORTATION SERVICES:Public Works	-203.52
		FD-Internet	PROTECTION SERVICES:Fire Department	-152.63
		HST Rebate		-39.34
TOTAL				-395.49
2025-04-22	Turbo Mobile Serv...			
2025-04-01	Receiver General	PW-#375-Adjust Brakes	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-73.77
		PW-#343-Adjust Brakes	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-73.77
		PW-#366-Adjust Brakes	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-73.77
		PW-#338-Adjust Brakes	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-73.79
		HST Rebate		-32.60
TOTAL				-327.70
2025-04-22	EMPLOYEE			
2025-04-09		Admin-Return Tax Payment	GENERAL GOVERNMENT:Administration	-500.00
TOTAL				-500.00
2025-04-25	BRANDT			
2025-03-25	Receiver General	PW-#385-Supplies	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,327.79
		HST Rebate		-146.66
TOTAL				-1,474.45

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-25	CO-OP REGIONAL			
2025-04-01	Receiver General	PW-W. Garage-Clear Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,606.03 -177.39
2025-04-03	Receiver General	PW-M.Garage-Clear Diesel HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,659.98 -183.36
2025-04-09		FD-Awrey Station-Furnace Oil	PROTECTION SERVICES:Fire Department:Awrey Station	-532.82
2025-04-15	Receiver General	PW-W.Garage-Colored Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,306.69 -144.33
2025-04-15	Receiver General	PW-M.Garage-Colored Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,283.61 -141.78
2025-04-22	Receiver General	PW-Warren Garage Clear Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,176.65 -129.97
2025-04-23	Receiver General	PW-W.Garage-Colored Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-721.16 -79.66
2025-04-23	Receiver General	PW-Markstay Garage-Clear Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,197.19 -132.24
TOTAL				-10,472.86
2025-04-25	GRAND & TOY			
2025-04-10	Receiver General	Admin-Misc Office Supplies HST Rebate	GENERAL GOVERNMENT:Administration	-238.74 -26.37
TOTAL				-265.11
2025-04-25	HEALE CONSULTI...			
2025-04-22	GRANT - SALC Receiver General	SALC Grant-Consultant lodging, meals, gas HST Rebate	GENERAL GOVERNMENT:Council	-862.24 -95.24
TOTAL				-957.48
2025-04-25	JANIX			
2025-04-01	Receiver General	Rec-Arena-Hand Soap and Garbage Bags HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-329.86 -42.88
2025-04-10	Receiver General	Arena-Water Softener Salt HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-161.88 -21.04
TOTAL				-555.66

Municipality of Markstay-Warren
Cash Disbursements
April 2025

Date	Name	Memo	Class	Paid Amount
2025-04-25	Pete's Delivery Se...			
2025-03-31	GRANT - PAFO Receiver General	PAFO Grant-Deliver Newsletter from North Bay HST Rebate	GENERAL GOVERNMENT:Council	-27.48 -3.03
TOTAL				-30.51
2025-04-25	UNIVI HEALTH CE...			
2025-04-11	Receiver General	Multi-Use-Doors-Washroom & Hallway HST (ON) on purchases (Input Tax Credit)	GENERAL GOVERNMENT:Rentals:39 Lafontaine Multiuse ...	-13,540.26 -1,760.23
TOTAL				-15,300.49

Committee: Regular Council Meeting

Meeting Date: May 20, 2025

Type of Report: For information only

Report Writer: Pamela Kelly

Recommendation:

THAT Council receives for review the reports attached.

Report Summary:

This report provides the last meeting minutes and the CEO Report from the Library as approved by the Library Board.

Financial Implications:

This report relates to the operations of the Municipal Library and has no financial implications.

Background:

The Library Report attached outlines recent activities and statistics from March to April 2025 regarding programming and services.

Next Step:

Kindly review and reach out to Library CEO with any questions or concerns.

Conclusion:

Reports attached are for Council information only.

Resources:

N/A

Markstay-Warren Public Library Board

March Meeting Minutes

Held 6:30 pm, Monday, March 10, 2025 – Warren Library Branch

In Attendance:

Monica McDonald, Board Chair
Christiane Colard, Acting Chair
Ginette Laporte
Alain Racette
Janey Gillespie
Rachelle Poirier, Councillor Designate
Laura Schell, Councillor Alternate

Staff:

Pamela Kelly, CEO

Recording:

Monica McDonald, Board Chair
Pamela Kelly, CEO

Regrets:

Laura Schell, Councillor Alternate
Colette Raymond-Hebert

1. Call to order

This meeting was called to order at 6:30 p.m. by the Chair.

2. Declaration of pecuniary interest

None

3. Adoption of agenda

#25 - 07

Moved By: Christiane Colard
Seconded By: Janey Gillespie

BE IT RESOLVED THAT the amended agenda for the March Library Board meeting held on March 10, 2025 be accepted as circulated.

CARRIED

4. Minutes of previous meeting – February 10, 2025

#25 – 08

Moved By: Christiane Colard

Seconded By: Janey Gillespie

BE IT RESOLVED THAT the minutes from the February meeting held on February 10, 2025 be accepted as circulated.

CARRIED

5. CEO Report for January and February 2025

In addition to print report:

- Many items are progressing at the Warren Branch: washroom renovation and signage has been ordered.
- Current leak in hallway and library for the last 3 weeks.
- Items to be addressed: garbage containers lining the entrance pad; wheelchair ramp; wheelchair accessible door; cabling; parking lot, air conditioning.
- Successful open house with 100 attendees.

#25 – 09

Moved By: Christiane Colard

Seconded By: Alain Racette

BE IT RESOLVED THAT the CEO's written and verbal report for January and February 2025 be accepted as circulated.

CARRIED

6. Financial Report

- KPMG to provide 2024 actuals
- Connectivity Grant received in the amount of \$599.76

7. Correspondence

7.1 FOPL – 2025

- "Public Libraries are Ontario's farthest-reaching, most cost-effective public resource.
- Survey questions were put forth to candidates from all major provincial political parties.

7.2 FOPL-Ontario's public libraries election 2025 media release:

- Libraries are the front lines of many of the challenges facing Ontarians in every community.
- FOPL advocated and urged candidates to support public libraries.

7.3 UNIVI-International Women's Day

- **Library staff showcased some of the services available at their local library**

7.4 FOPL-Pre-budget submission

- An overview of priorities for libraries who empower local communities

8. New Business

8.1 Board Training – Year 3 – Assessing and Planning for the future

- Self-directed training through OLS site under governance hub.

8.2 Amendment to Policy 6.12 – Work outside the library

Add e)

Trips out of area to participate in training or in-service education opportunities to ensure they are current with leading edge library practices. Employees shall be compensated for attendance at such training or education at their regular hourly rate of pay for both travel time and training.

#25 – 10

Moved By: Christiane Colard

Seconded By: Janey Gillespie

BE IT RESOLVED THAT the Board approves the addition of (e) to Policy 6.12, Work outside the library as per personnel policy.

CARRIED

8.3 2025 Library Staff Wages

#25 – 11

Moved By: Ginette Laporte

Seconded By: Christiane Colard

BE IT RESOLVED THAT the Board approves all current library staff receive a 3% increase to wages effective when 2025 budget passes, retroactive to January 1, 2025.

CARRIED

8.4 – Markstay Drop Box

- Problematic for years, especially in winter months when dealing with snow and ice buildup.
- Lock mechanism works periodically.
- The cost to replace this drop box is over \$8000. CEO is looking to the Board to come up with innovative ways to replace this without adding it to the budget.

8.5 Food for Fines

- The library does not impose any late fees; however, many patrons do feel badly about overdue.
- The CEO suggests that those who feel inclined to do so could donate a cereal box or any box and each library could do an evening dominoes effect and donate to the Warren and Markstay foodbank afterwards.

8.6 Breaking News – 100+ Possibilities

- Library staff put together a list of everything your local library has to offer in print and video form.

8.7 Curling

- March 29th from 12:40-1:40 on ice.
- Volunteers needed to assist with waiver, rules and on ice.

8.8 2025 Budget

- March 20th, CEO will present to council, board members welcome to attend.
- CEO expressed we are down 2 public computers, the ones that would have been replaced last year that was dependent on full budget.

8.9 École St. Thomas Students

- Accommodating on “jour 4” is not feasible due to staffing. Our bilingual staff is no longer always available; out of the 19 library days, only 5 of them occur on a Warren open day.
- CEO will put out a posting for a bilingual staff as directed by the Board. Costs incurred due to the move of the Warren branch to be covered by the municipality.

9. Other –

10. Next Meeting – Monday, May 12, 2025 at 6:30 pm, Markstay Council Chambers

11. Closed Meeting – HR Matter – Identifiable Persons – if required

12. Motion to adjourn

Meeting adjourned at 7:35 p.m.

#25 – 12

Moved By: Janey Gillespie

CEO Report for March and April 2025

The Vital Role of Public Libraries in Enriching Communities

“By providing free access to a vast array of resources, promoting literacy, and fostering community interaction, public libraries continue to be indispensable pillars of knowledge and empowerment in society. The vital role of public libraries in enriching communities. Public libraries play a crucial role in the socio-economic development of communities by serving various objectives that cater to the diverse needs and interests of their patrons. Public libraries are dynamic institutions that serve as vital community hubs, offering a wide range of functions that cater to the diverse needs and interests of their patrons.”

During the last two months this has been evident through many of the services and recent programming offered to the community by the library during March and April:

- Free income tax completion and filing for those with a low to modest income.
- March Break Bingo and Crafts for children.
- Our Children Our Future (OCOF) partnership for our Littles at the Library (2nd and 4th Monday of every month)
- Walk n’ Coffee for our Seniors group. (weekly)
- Monthly Lego Drop-In Evenings.
- Syl’s Game Night for several age categories: Teens, Adults and Seniors (Tuesday evenings)
- Community Breakfast With Bunnies Library Craft - 247
- Annual Easter Egg Hunt with a record high of 288 in attendance with volunteers and families.
- Technical Support with scanning of documents, use of computer, tablet, phone, etc.
- Engaging and servicing 227 students each week.

Many are all echoing the same, “everything has increased in price, it’s a struggle”. Some of these services not only lessen the burden but also uplift people’s spirit, easing the mental health burden.

The curling for children and youth in March was cancelled due to low numbers registered.

Staff attended with a table at the Women’s Day in Warren put on by UNIVI on March 6th.

During March break the library entertained the children during the afternoon with BINGO at both locations and a number of crafts and LEGO.

On March 31st, the Markstay branch received notice from the R.D.S.B. stating the building was closed due to the ice storm and we would not be permitted to enter. Staff worked from the Warren branch.

The cabling and connection work took place April 14th to the evening of the 17th. This was a large project which resulted in minimal internet and staff work space throughout the week. This was also the week with no custodial staff or communication on this matter which resulted in a board member paying out of pocket for cleaning prior to our Egg Hunt and Activities.

In meeting with the Project Coordinator of RDSB, the Markstay Branch is slated to have the ancient carpet removed and vinyl plank flooring installed which library staff had the opportunity to choose. While this is fantastic news, the project itself is extensive and will entail closing the library for approximately 2 weeks, pending library board approval. I had anticipated they would be able to work around our open days but from a

safety, logistics and time perspective it is not feasible. The owner/installer has given direction on how the moving of library items needs to take place. The library staff is responsible for the moving of all books, shelving, and equipment.

The library has welcomed back Syl's Game Night and added new groups to it: Teens, Adults and Seniors. We have also begun a new service/program after the generous donation of 2 greenhouses from St.Charles Clover Food Mart which we gave away and are now collecting seeds in hopes of an exchange after the season with the goal of helping others and sustaining the project.

March and April CEO tasks included:

- Ongoing work to foster a working relationship and partnership with École St.Thomas
- Coordinating a remote volunteer to complete taxes for those with low to modest income
- OLS consultation survey
- Conseil permit registration and application
- Boardroom and Library Storage room setup
- 2025 Budget
- Story Walk Application
- Ontario Provincial Park Passes 2024 Survey
- Grand Re-Opening Event for Warren Branch
- Job Postings for Bilingual Staff – 2X
- Job Postings for Evening Sports and Recreation
- Interviews for May & June Sports Student(s) and paperwork and training
- Monthly Newsletter Submissions
- Annual Public Library Survey
- Agreement documents for Canada Summer Jobs
- Agreement documents for Summer Experience Program

Meetings:

- March 4 – Cabling Company
- March 4 – Library Staff
- March 10 -Library Board
- March 11 – CVITP Tax Volunteer
- March 13 – CEO Networking
- March 17 – Livestream Council
- March 22 – Budding Journalist Seminar
- April 1 – Library Staff
- April 15 – French Story Reader Volunteer
- April 14 – 17 – cabling work
- April 22 – Library Staff
- April 24 – CEO Networking
- April 28 – Proposed Budget 2025 Presentation – Council
- April 30 – Project Coordinator RDSB, Bill V (Hyland) & Principal of Markstay Public
- April 30 – Interviews for Sports & Recreation

March Statistics:

- 151 Crafts
- 11 Patrons - 1-1 Tech Help = 3.5 hours
- 5 Home Delivery
- 21 Walk n' Coffee
- 8 Walking Club
- 22 OCOF
- 227 Golden Ticket/Scrabble
- 47 BINGO
- 16 LEGO
- 103 Women's Day

April Statistics:

- Crafts
- Patrons – 1-1 Tech Help = hours
- Home Delivery
- Walk n' Coffee
- Walking Club
- OCOF
- 247 Breakfast With Bunnies
- 288 Easter Egg Hunt & Activities
- Home Delivery
- OCOF
- Syl's Game Night

Projects requiring attention

- Ongoing Staff Training
- Staff Evaluations
- New Policies – ongoing
- Board Orientation & Recruitment– ongoing
- Adding new French books from Ecole St.Thomas to our collection and working partnership

Projects at Warren Branch that have been completed:

- Cabling
- Internet in boardroom
- Washroom












Projects requiring attention at Warren Branch:

- Accessible doors (conseil)
- Temporary fence barrier to be removed and permanent fencing installed (conseil)
- Wheelchair ramp and railing (municipality)
- Signage (municipality - in but requiring installation)
- Air Conditioning (municipality)
- Parking lot (municipality)
- Equipment in classroom to be removed, shelf and items hung (municipality)





MARCH 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat	Notes
						1	HOURS WARREN TUESDAY: 1PM-8PM THURSDAY: 1PM-8PM SATURDAY: 1PM-4PM MARKSTAY MONDAY: 1PM - 8PM WEDNESDAY: 1PM - 8PM SATURDAY: 10AM-12PM Story, Craft & Snack: Join Vanessa, Caitlyn & OCOF for story time, simple songs, STEM activities and crafts, followed by a healthy snack. Walk N' Coffee: Enjoy the fresh air, make new connections and stay active together. Followed by a social gathering at the library for a hot cup of coffee or tea. Lego Night 5:30pm - 7:30pm
2 	3	4 Walk n' Coffee 1pm 	5	6 International Women's Day hosted by Univi 10:30am - 3:00pm	7	8	
9 Join us all week for drop-in crafts and Lego!	10 Littles at the Library @ 10am	11 Walk n' Coffee 1pm 	12  B I N G O 2-3pm	13	14	15	
16	17  Happy St. Patrick's Day	18 Walk n' Coffee 1pm 	19	20  HELLO Spring	21	22	
23	24 Littles at the Library @ 10am	25 Walk n' Coffee 1pm 	26 Drop in LEGO night @ 5:30pm 	27 Drop in LEGO night @ 5:30pm 	28	29  Jug Curling @12:00	
30	31						



BIBLIOTHEQUE PUBLIQUE DE
MARKSTAY
WARREN
PUBLIC LIBRARY


**Free
Income Tax
Clinic**

*In partnership with the
Community Volunteer
Income Tax Program
(CVITP)*

Further Information Please Call:
Markstay - 705-599-3009
Warren- 705-599-2665

Why Us?

- ✓ Qualified volunteer
- ✓ Available In Markstay and Warren
- ✓ For people with a modest income and a simple tax situation

 Community Volunteer Income Tax Program



BIBLIOTHÈQUE PUBLIQUE DE
**MARKSTAY
WARREN**
PUBLIC LIBRARY

MARCH BREAK!

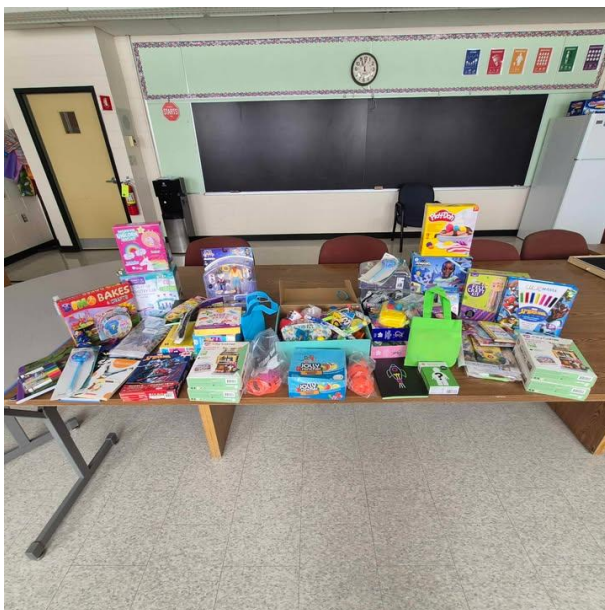
MARCH 10TH-13TH

BINGO!

MARKSTAY: WED, MARCH 12TH @2PM
WARREN: THURS, MARCH 13TH @2PM

DROP-IN CRAFTS & LEGO ALL WEEK!

FREE FOR ALL AGES!





2025 April

HOURS:







WARREN

TUESDAY: 1 - 8
THURSDAY: 1 - 8
SATURDAY: 1 - 4

MARKSTAY

MONDAY: 1 - 8
WEDNESDAY: 1 - 8
SATURDAY: 10 - 12



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8 TEEN NIGHT (12+) 6pm - 9pm	9	10	11 	12 BREAKFAST WITH BUNNIES
13	14 LITTLES AT THE LIBRARY @ 10AM	15 ADULT NIGHT (19+) 6pm - 9pm	16 EASTER EGG HUNT @ 6:00PM 	17	18 <i>good Friday</i>	19 
20 <i>Happy Easter</i>	21 	22 TEEN NIGHT (12+) 6pm - 9pm	23  DROP IN LEGO 5PM - 7:30PM	24	25	26
27	28 LITTLES AT THE LIBRARY @ 10AM	29 50+ Game night 6pm - 9pm	30 			



TEEN GAME NIGHT

SYL'S BACK !

"YOU DON'T NEED TO KNOW THE GAMES !!! ,
 I WILL TEACH IT .
 COME LEARN NEW AND EXCITING WAYS TO PLAY
 GAMES ! "

TEEN NIGHT TUESDAY (12+)

APRIL 8TH , APRIL 22ND

GAMES RUN 6PM -9PM

Warren Library
 14 Warren Ave.

FOOD FOR OVERDUES

DID YOU FORGET TO RETURN YOUR BOOK
ON TIME? NO WORRIES!

WE ARE ASKING ALL OVERDUE BOOKS TO
BE RETURNED WITH A NON-PERISHABLE
ITEM TO DONATE TO THE LOCAL FOOD
BANK.

Running from
March 24th - April 30th



MARKSTAY-WARREN PUBLIC LIBRARY

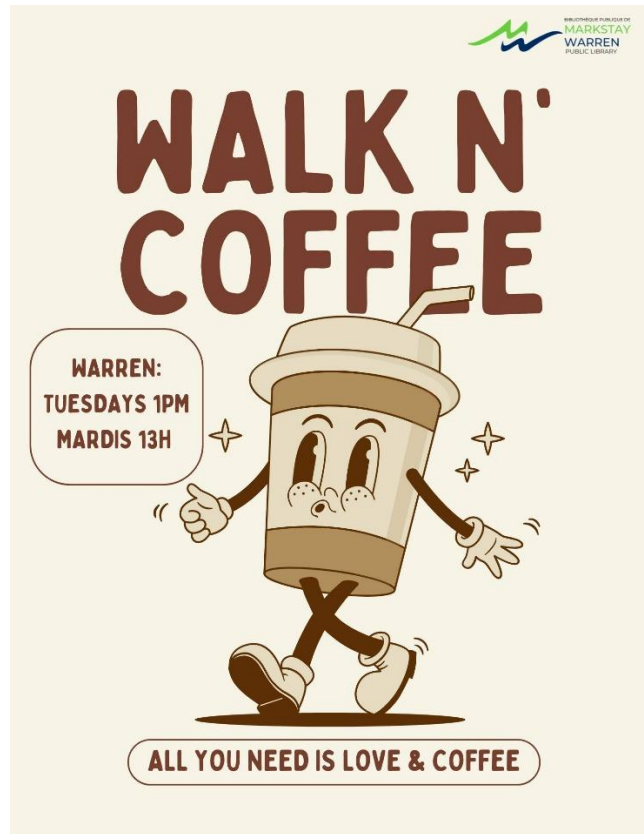
GREENHOUSE GIVEAWAY!



BALLOTS FOR ENTRY INTO THE
DRAW ARE AVAILABLE BY
MONETARY DONATION AT EITHER
LIBRARY BRANCH LOCATION

DRAW TO TAKE PLACE: APRIL 30TH

THANK YOU TO ST. CHARLES FOOD
MARKET FOR THE GENEROUS DONATION





BIBLIOTHÈQUE PUBLIQUE DE
MARKSTAY
WARREN
PUBLIC LIBRARY

**FOR FAMILIES
WITH CHILDREN
0-6 YEARS OF AGE**

- STORY TIME
- SINGING
- CRAFTS
- STEM ACTIVITIES
- SNACKS & MORE!

LITTLES AT THE LIBRARY

DISPONIBLE EN FRANÇAIS À LA BIBLIOTHÈQUE WARREN

FREE

JOIN US!
Every 2nd and 4th Monday
from 10:00-11:30AM

Markstay-Warren Public Library
Warren: 14 Warren Ave
Markstay: 7 Pioneer St E

Our Children
Our Future
Nos enfants
notre avenir

EarlyON
ON y va
Centre pour l'enfant et la famille

MARKSTAY-WARREN PUBLIC LIBRARY



SENIOR (50+)

GAME NIGHT

No experience needed

**EVERYONE
IS INVITED
TO JOIN**

**Tuesday
April 15th
6pm -9pm
Warren Library
14 Warren Ave.**

SCOUT & LOVE LETTER
**FUN, EASY TO TEACH CARD
GAMES, FAST GAME AND GOOD
FOR FRIENDS. NOT NORMALLY
CRAZY COMPETITIVE, YOU
CAN TALK WHILE PLAYING AND
ENJOYABLE FOR ALL LEVELS.**

Call 705-599-2665 for more information







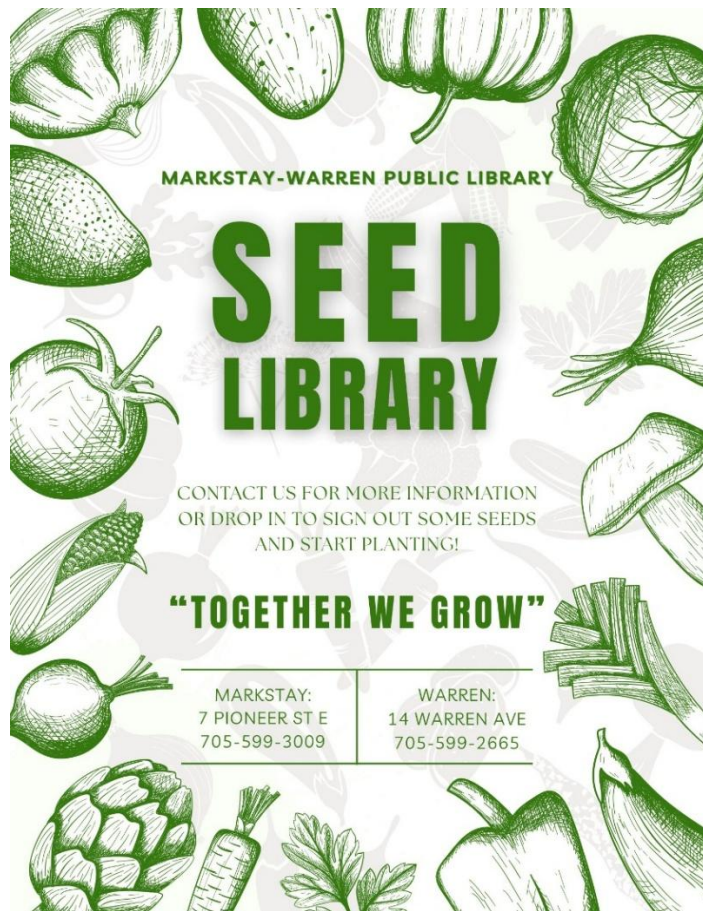


**Our Library wants to help YOU grow!
we are in search of SEED donations, to help us
start our NEW SEED LIBRARY !**

The seeds can be purchased or self collected.

**This program is aimed to help address food
insecurity by increasing access to a wider
variety of seeds and fresh food within our
community**





Statistics to date:

2025 Statistics	Activity/ Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
VISITORS	Warren	200	221	311	486									1218
	Markstay	212	257	289	385									1143
	Classes	370	860	563	717									2510
NEW	War & Mark	5	58	11	16									90
CIRC.	War & Mark	512	587	959	844									2902
	Interlibrary	11	17	28	25									81
	OverDrive	186	163	169	173									691
Computer	War & Mark	18	63	120	69									270
Printing	War & Mark	3	5	12	13									33
ACTIVITY	TD online	n/a	n/a	n/a	n/a									
	# Books Read StoryWalk#s	n/a	n/a	n/a	n/a									
at-library	TD summer	n/a	n/a	n/a	n/a									
at-library	Sports & Recreation	n/a	n/a	n/a	n/a									
	Library Challenge	n/a	101	n/a	n/a									101
Special Programs	Technical Support 1:1	2 P 0.5 hrs.	4 P 1.5 hrs.	11 P 3.5 hrs.	13 P 3hrs.									30 P 8.5 hrs.
	Syl's Game Night	n/a	n/a	n/a	16									16
	Community Events	n/a	n/a	Women's Day 103	BWB 247									350
	Walking Club & Coffee Club	n/a	7 + 18	8 + 21	7 + 26									87
	Tax Clinic	n/a	n/a	29	17									46
in-library	Crafting	32	301	151	269									753
in-person	OCOF - Mark OCOF - Warr	n/A	4 11	12 10	9 9									55
in-library	Student Programming	N/A	Scrabble 186	Golden Ticket/Scrabble 227	Golden Ticket/Scrabble 227									640
in-library	Board - Craft	N/A	LEGO 14	Lego 16 BINGO 47	LEGO 9 Egg Hunt 104									190
in-library	Teen/Adult - Crafting	n/a	18	Puzzle 17	Crafting 26									61
ERESOURCE	Teen Health	0	0	0	0									0
	TumbleBooks	4	11	8	11									34
	Career	0	0	0	0									0
	NovelList	28	49	86	96									259
	World Book	0	60	0	0									146
	PebbleGo	2	2	8	0									12
	Cdn. Pt. View	0	0	91	17									108

Staff Hours to date:

MARKSTAY - WARREN PUBLIC LIBRARY BOARD

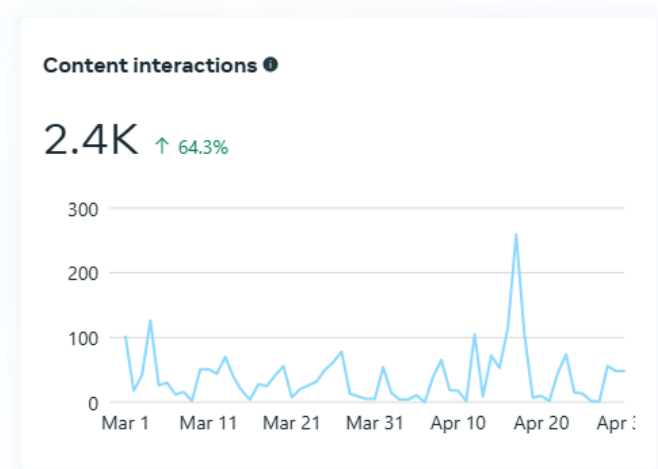
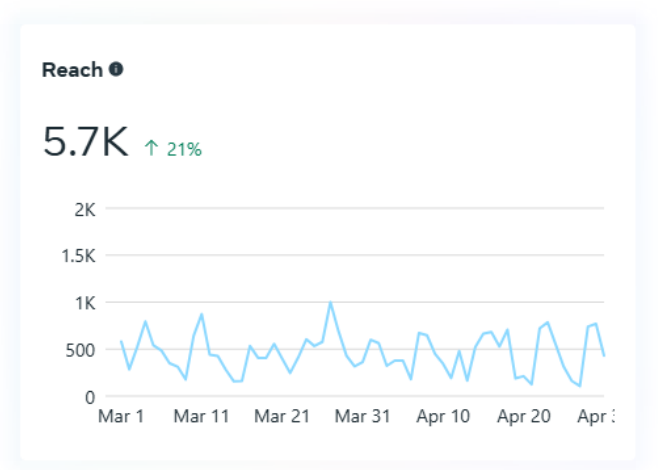
STAFF HOURS

Prepared for meeting held May 12, 2025

Hours worked for the month of March and April

NAME	HRS WORKED	PAY PERIOD	PAID \$	COMMENTS	ALL STAFF TOTAL
Pamela Kelly	63	March 2 - 15		March 2 - 15	\$4,183.52
	64	March 16 - 29		March 16 - 29	\$4,338.20
	64	March 30 - April 12		March 30 - April 12	\$3,885.62
	59	April 13 - 26		April 13 - 26	\$4,229.86
TOTAL:					\$16,637.19
Vanessa Mellow	52.25	March 2 - 15			
	63	March 16 - 29			
	50.75	March 30 - April 12			
	48.5	April 13 - 26			
Caitlyn White	48.25	March 2 - 15			
	45.25	March 16 - 29			
	34.5	March 30 - April 12			
	42.5	April 13 - 26			
Taylor Landy	3	March 2 - 15			
	0	March 16 - 29			
	13	March 30 - April 12			
	18.25	April 13 - 26			
Madison Bole	12	March 2 - 15			
	13	March 16 - 29			
	0	March 30 - April 12			
	15.25	April 13 - 26			
TOTAL:			\$16,637.19		
To Date:					
Proposed BUDGET: \$					

Facebook/Instagram Reach during March & April:





May 1, 2025

Honourable Premier Doug Ford Via Email: premier@ontario.ca

Honourable Rob Flack, Minister of Municipal Affairs and Housing
Via Email: rob.flack@ontario.ca

Dear Premier Ford and Minister Flack,

Re: Opposition to Strong Mayor Powers - Proposed Amendments to O. Reg. 530/22

Please be advised that at its Regular Meeting held Tuesday, May 20, 2025, the Council of the Corporation of the Municipality of Markstay-Warren passed the following resolution respecting the matter referenced in the above subject line:

Whereas on April 9, 2025, the Government of Ontario (hereafter, the “Province”), led by Premier Doug Ford, announced a proposal to expand by “Strong Mayor Powers” as provided for by Part VI.1 of the *Municipal Act, 2001*, to the heads of council in 169 additional municipalities, effective May 1, 2025;

And whereas Strong Mayor Powers erode the democratic process and have fundamentally altered the historic model of local governance, which has existed for almost two centuries, by:

- providing the head of council with the authority to unilaterally give direction and make certain decisions without a consensus from a majority of the members of council; and,
- creating a power imbalance by providing the head of council with special powers that other members do not generally have.

And whereas the Province is undermining the local governance model and municipal independence by attempting to advance its priorities through municipalities and downloading its responsibilities to the same.

Now therefore be it resolved that:

- The Council of the Municipality of Markstay-Warren (“Council”) **opposes** the expansion of Strong Mayor Powers, as announced on April 9, 2025;



-
- That Council **directs** the CAO/Clerk to forward a copy of this resolution to Doug Ford, Premier of Ontario; Rob Flack, Minister of Municipal Affairs and Housing; All Four Local MPPs; AMCTO, AMO and All Ontario Municipalities

We thank you for your attention to this matter and urge you to respect the democratic wishes of our Council and community.

Sincerely,

Kim Morris, CAO
The Corporation of the Municipality of
Markstay-Warren

Cc: The Honourable Paul Calandra (Minister of Municipal Affairs and Housing)
Regional Members of Provincial Parliament
All Ontario Municipalities
The Association of Municipalities of Ontario (AMO)

THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
RESOLUTION

Agenda Item # 12.a

NO: 2025-RCM - 60

DATE: March 20, 2025

MOVED BY: _____

SECONDED BY: _____

Whereas on April 9, 2025, the Government of Ontario (hereafter, the “Province”), led by Premier Doug Ford, announced a proposal to expand by “Strong Mayor Powers” as provided for by Part VI.1 of the *Municipal Act, 2001*, to the heads of council in 169 additional municipalities, effective May 1, 2025;

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Now therefore be it resolved that:

- The Council of the Municipality of Markstay-Warren (“Council”) **opposes** the expansion of Strong Mayor Powers, as announced on April 9, 2025;
- That Council **directs** the CAO/Clerk to forward a copy of this resolution to Doug Ford, Premier of Ontario; Rob Flack, Minister of Municipal Affairs and Housing; All Four Local MPPs; AMCTO, AMO and All Ontario Municipalities.

CARRIED

DEFEATED

MAYOR

DIVISION VOTE

	YEA	NAY		Disclosure on interest
Steven Olsen				
Rachelle Poirier				
Laura Schell				
Ross Evans				
Francine Bérubé				

THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN

RESOLUTION

Agenda Item #12.b

NO: 2025-RCM-61

DATE: May 20, 2025

MOVED BY: _____

SECONDED BY: _____

WHEREAS, the Municipality of Markstay Warren recognizes the need for building infrastructure (including envelope, mechanical, electrical & plumbing) upgrades and enhancements at the community multiplex at 39 Lafontaine Rd, Warren, ON P0H 2N0; and

WHEREAS, Efficiency Capital has expressed interest in providing turnkey funding and delivery toward the planned upgrades to support community revitalization and recreational expansion opportunities; and

WHEREAS, the Municipality wishes to formally acknowledge and approve the exploration of a funding arrangement with Efficiency Capital, subject to the negotiation of mutually agreeable terms and conditions;

NOW THEREFORE BE IT RESOLVED THAT:

1. Council hereby approves, in principle, the exploration of investment by Efficiency Capital toward the planned upgrades at the multiplex at 39 Lafontaine Rd, Warren, ON P0H 2N0;
2. Council directs Administration to engage in discussions and negotiations with Efficiency Capital to develop the terms of a formal investment agreement;
3. Any investment agreement resulting from these discussions shall be brought back to Council for review and final approval;
4. This resolution shall serve as formal recognition of Council's support for the concept of partnership with Efficiency Capital for the stated purpose.

This resolution shall expire 12 months after its adoption by the Council.

CARRIED

DEFEATED

MAYOR

DIVISION VOTE

	YEA	NAY		Disclosure on interest
Steven Olsen				
Rachelle Poirier				
Laura Schell				
Ross Evans				
Francine Bérubé				

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
BY-LAW 2025-16**

A By-law to create a Property Standards and By-law Appeal Committee

WHEREAS Council wishes to create a Property Standards and By-law Appeal Committee, composed of Members at large for hearing appeals of administrative decisions made pursuant to certain by- laws;

AND WHEREAS Section 23.1 of the *Municipal Act*, 2001, permits Council to delegate the power and duty to hear appeals;

AND WHEREAS the creation of this appeal committee permits the Municipality to separate its quasi-judicial functions from its legislative and executive functions;

BE IT RESOLVED THAT Council appoints the following member of the public to the Property Standards & By-law Appeal Committee for the term of 2025 to 2026:

Krystle Sénécal

NOW THEREFORE the Council of The Corporation of the Municipality of Markstay-Warren **ENACTS AS FOLLOWS:**

1. DEFINITIONS

In this By-law:

“Appellant” means a person who is aggrieved by a decision pursuant to a Municipal by-law, under which a person is permitted to appeal the said decision, who has filed an appeal of the decision;

“Committee” means the Markstay-Warren By-law Appeal Committee;

“Council” means the Council of the Corporation of the Municipality of Markstay-Warren;

“Member” means a member of the Committee;

“Municipality” means the Corporation of the Municipality Markstay-Warren;

2. MARKSTAY-WARREN PROPERTY STANDARDS AND BY-LAW APPEAL COMMITTEE

- a) The Markstay-Warren Property Standards and By-law Appeal Committee is established.
- b) The Committee shall be composed of a minimum of three members of the public who are residents of Markstay-Warren and shall be appointed in accordance with the Municipality’s Committee Appointment Process. Three members must be present to hear an appeal.

- c) The Committee shall meet as necessary for the expedient resolution of its case load.

3. RULES OF PROCEDURE

The Rules of Procedure governing the Committee are set out in Schedule 1.

4. JURISDICTION

- a) The Committee shall hear appeals from the decisions of municipal administrative officials delegated under Municipal by-laws, where those by-laws specifically provide a right to appeal to the Committee.
- b) Every decision or order of the Committee is final, without right of appeal to any Court or Council.

5. HOW THE COMMITTEE IS TO MAKE ITS DECISION

- a) The Committee shall make a decision that furthers the public interest and is consistent with the purpose and intent of the relevant By-law.
- b) The Committee has authority to confirm, amend or reverse any decision appealed to it, and attach any conditions to such a decision as it may see fit.
- c) The decision of the Committee shall be made in accordance with the Rules of Procedure governing the Committee as set out in the Procedural By-Law 2001.

6. NO LIABILITY

- a) No member of the Committee or Council, or any Municipality employee is personally liable for anything done by it, or him or her, under authority of this by-law.
- b) This By-law may be called the “Property Standards and By-law Appeal Committee By-Law ”.
- c) This By-law shall come into force and effect on the day it is passed.

READ A FIRST, AND SECOND AND THIRD TIME this 20th day of May, 2025.

Mayor

Clerk
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THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN

BY-LAW 2025-XX

Being a By-Law to provide for the indemnification and defence of Council and Employees of
the Corporation of the Municipality of Markstay-Warren against actions
and liability arising from their duties while acting on behalf of
the Municipality of Markstay-Warren.

WHEREAS Section 279 of the Municipal Act, 2001, as amended, authorizes Council to pass By-laws for paying any damages or costs awarded against Members of Council including the Mayor, Officers and Employees, for expenses incurred by them for assuming the defense costs incurred as a result of any action or other proceeding arising out of acts or omissions done or made by them in their capacity as members of Council, Officer or Employee of the Municipality of Markstay-Warren,

WHEREAS Section 14 of the Municipal Conflict of Interest Act provides that a municipality may indemnify members of a municipal council for costs or expenses incurred to defend a proceeding brought under the Municipal Conflict of Interest Act provided that the member of Council, Officer or Employee is found not guilty of the allegation brought under section 5 of the Act;

NOW THEREFORE the Council of the Municipality of Markstay-Warren enacts as follows:

1. DEFINITIONS:

1.1. In this By-Law, the following terms shall have the following meanings:

- (a) "Action" shall mean a civil, criminal or administrative action or proceeding commenced or threatened to be commenced seeking damages or some other remedy related to an alleged act or omission of an Employee, Mayor or Councillor acting in the course of their employment or office with the Municipality. Action is deemed to include any counterclaim or third-party claim, but shall not include a legal proceeding related to a grievance filed under the provisions of a collective agreement, or to disciplinary action taken by the Municipality as an employer, except insofar as the Employee or Officer, including the Mayor or Councillor, is exercising a bona fide management function;
- (b) "Council" shall mean the duly elected Council of the Municipality of Markstay-Warren;
- (c) "Councillor" shall mean an elected representative of the Municipality of Markstay-Warren or a former elected representative of the Municipality of Markstay-Warren Council who, during their term of office with the Municipality, did or failed to do an act which is alleged to be related to the Action commenced against the Councillor;
- (d) "Damages" shall mean all sums to be paid to satisfy any settlement or order of a court of competent jurisdiction, monetary penalties, fines and interest thereon;

- (e) "Employee" shall mean a Full-time, Regular, Part-time, Temporary, Contract staff or former staff; salaried Chief Administrative Officer/Clerk or former salaried Chief Administrative Officer/Clerk, Department Head or former Department Head, Immediate Supervisor or former Immediate Supervisor, including the Mayor or Councillor, who, during the term of their employment with the Municipality of Markstay-Warren, did or failed to do an act alleged to be related to the Action commenced against the Employee.
- (f) "Municipality" shall mean the Corporation of the Municipality of Markstay-Warren;

2. Exclusions

2.1. This By-Law does not apply to:

- (a) an Action or proceeding where the legal proceeding relates to a grievance filed under the provisions of a collective agreement or to disciplinary action taken by the Municipality as an employer;
- (b) an Action or proceeding arising from a Code of Conduct enacted pursuant to section 223.2 of the Municipal Act;
- (c) an Action or proceeding resulting from any dishonest, bad faith, fraudulent or criminal act committed by an Individual, including but not limited to abuse of public office, but this exclusion does not apply to any other individual who did not participate in such act or who did not have personal knowledge thereof;
- (d) an Action or proceeding resulting from an Individual gaining a personal profit or advantage to which they were not legally entitled, or the return by the individual of any money paid to them, if payment of such money is held to be in violation of law;
- (e) an Action or proceeding relating to conduct which falls outside the scope of the individual's duty or authority, unless the individual was acting in good faith and held an honest and reasonable belief that the conduct was within their duty or authority and was in the best interest of the Municipality;
- (f) an Action or proceeding involving sexual misconduct;
- (g) any expenses incurred by a Council member in obtaining legal advice to determine whether the member has a pecuniary interest in a matter which is the subject of a determination or consideration by Council or a Board as defined herein; and
- (h) any indemnification which is otherwise covered by insurance provided to the Municipality or the individual by any policy of insurance. Where partial coverage is provided, the indemnification pursuant to this By-Law shall only extend to that portion not covered by insurance.

3. Indemnification

3.1. Subject to the exclusions set out in Section 2 of this By-Law, the Municipality shall indemnify an individual in the manner and to the extent provided by Section 4 of this By-Law in respect of any civil or administrative action or proceeding, including appeals, by a third party for:

- (a) acts or omissions arising out of the scope of the individual's authority or duty, or within the course of an individual's employment or office if:

- (i) the Individual was acting within the individual's scope of authority or duty;
 - (ii) the Individual acted honestly and in good faith; and
 - (iii) in the case of administrative action or proceeding, that is enforced by a monetary penalty, the Individual had reasonable grounds for believing that his or her conduct was lawful.
- (b) acts or omissions relating to the conduct which falls outside of the Individual's duty or authority, provided that:
- (i) the Individual was acting in good faith and held an honest and reasonable belief that the conduct was within their duty or authority and was in the best interest of the Municipality; and
 - (ii) in the case of administrative action or proceeding, that is enforced by a monetary penalty, the Individual had reasonable grounds for believing that his or her conduct was lawful.

3.2. In the event that any determination is required as to whether an individual meets the requirements of this section, the Municipality solicitor shall provide a legal opinion in that regard, including advice on any terms and conditions that should apply to the indemnification of an individual.

4. Manner and Extent of Indemnification

4.1. The Municipality shall indemnify an individual who meets the requirements of Section 3.1 of this By-Law by:

- (a) assuming the cost of defending such individual in an action or proceeding;
- (b) paying any damages or costs, including a monetary penalty, awarded against such individual as a result of an Action or proceeding;
- (c) paying, either by direct payment or by reimbursement, any expenses reasonably incurred by such Individual as a result of an action or proceeding; and
- (d) paying any sum required in connection with the settlement of an action or proceeding to the extent that such costs, damages, expenses or sums are not assumed, paid or reimbursed under any provision of the Municipality insurance for the benefit and protection of such individual against any liability incurred by such individual.

5. Persons Served with Process

5.1. Where an individual is served with any process issued out of or authorized by any court, administrative tribunal or other administrative, investigative or quasi-judicial body, other than a subpoena, in connection with any action or proceeding the individual shall forthwith deliver the process or a copy thereof to the Chief Administrative Officer, who in turn shall deliver a copy thereof to the solicitor.

6. Lawyers Retained by Municipality's Insurers

6.1. Notwithstanding any other provision of this By-Law to the contrary, any lawyer retained by the Municipality's insurers from time to time to defend the Municipality in any action or proceeding shall represent an Individual with respect to that action or proceeding unless the Municipality instructs such Individual otherwise.

6.2. Subject to Section 10 of this By-Law, the Municipality shall have the right to select and retain the lawyer to represent an individual and the Chief Administrative Officer shall:

- (a) advise such Individual of the lawyer selected to represent them; and
- (b) advise the Council of the final disposition of the matter, as applicable.

6.3. Subject to approval from the Chief Administrative Office, an individual may request approval to be represented by the lawyer of the Individual's choice by writing to the Chief Administrative Officer. Compensation will be in accordance with the Municipality's insurance policy.

7. Settlement

7.1. Council shall have the right to approve the settlement of any Action or proceeding.

8. Conduct of Defense

8.1. The use of an outside appropriate legal counsel may be retained having regard to:

- (a) whether the Solicitor has the required expertise;
- (b) whether the Solicitor can provide the commitment of time and resources which is required; and
- (c) whether the Solicitor is (are) or may be in a conflict-of-interest situation by virtue of conducting the defense of the individual.

9. Duty to Co-Operate

9.1. An individual involved in any Action or Proceeding shall co-operate fully with the Municipality, the Chief Administrative Officer, applicable Director as the case may be, and any lawyer retained by the Municipality to defend such Action or Proceeding, shall make available to the Chief Administrative Officer or such lawyer all information and documentation relevant to the matter as are within their knowledge, possession or control, and shall attend at all proceedings when requested to do so by the Chief Administrative Officer or such lawyer.

10. Failure to Comply with By-Law

10.1. If an Employee, Mayor or Councillor fails or refuses to comply with the provisions of this By-Law, the Municipality shall not be liable to assume or pay any of the costs, damages, expenses or sums arising from the Action or Proceeding and shall not be subject to the requirements of Sections 3 or 4 of this By-law.

11. Conflict

11.1. The Municipality maintains many different policies of insurance for both the Municipality, Members, Officers and Employees. The provisions of this By-Law are intended to supplement the protection provided by such policies of insurance. In the event of conflict between this By-Law and the terms of such policy of insurance in place from time to time, the terms of such policy or policies of insurance shall prevail.

12. Appeals

12.1. Where an Individual seeks to appeal a judgment in a covered Action or Proceeding, the municipality shall have the sole discretion to determine whether an appeal should be pursued, and whether the cost of the appeal will be covered by this By-Law. If an Individual pursues an appeal without representation by the Municipality and is successful in that appeal, the Municipality shall have the sole discretion to determine whether the Individual shall be indemnified for his or her legal fees.

13. Reimbursement

13.1. Where an Individual is indemnified pursuant to the provisions of this By-law, the amount of the indemnity shall be reduced by the amount of any costs recovered by the Individual and where the indemnity has been paid, any costs recovered by the Individual shall be paid or assigned to the Municipality up to the amount of the indemnity.

14. Severability

14.1. If any sections, section or part of a section, of this By-Law are found by any Court to be illegal or beyond the power of Council to enact, such sections or section or part of a section shall be deemed to be severable and all other sections or parts of sections of this By-Law shall be deemed to separate and independent and shall continue in full force and effect.

15. SHORT TITLE

15.1 The short title of this By-Law shall be the "Indemnification By-Law".

16. AUTHORITY

16.1 This By-law shall supersede and rescind any by-laws inconsistent with this By-law.

16.2 This By-Law shall come into force and take effect on the day it is passed.

READ A FIRST, SECOND AND THIRD)

) _____

MAYOR

TIME AND FINALLY PASSED THIS)

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20th DAY OF MAY 2025)

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CLERK

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN**

By-Law 2025-18

Being a By-Law to confirm the proceedings of Council

WHEREAS the Municipality of Markstay-Warren deems it desirable to confirm the proceedings of Council at its

1. Regular Council Meeting January 13, 2025
2. Regular Council Meeting February 18, 2025
3. Regular Council Meeting March 17, 2025

and each motion, resolution and other action passed and taken by the Council at its said meeting is, except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and, except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

READ A FIRST, SECOND AND THIRD

TIME AND FINALLY PASSED THIS

20th DAY OF MAY 2025

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MAYOR
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CLERK

TO: Council

FOR: Decision

DATE: May 20, 2025

SUBJECT: Motion from Deputy Mayor Poirier

THAT an amendment to By-Law 2024-28 be made to remove the words “livestock dogs” from the by-law.

TO: Council

DATE: May 20, 2025

SUBJECT: Notice of Motion from Councillor Bérubé

THAT Council suspend the CCDC Contract with the Descon Group.

AND THAT applications be made regarding Prime Minister's proposed grants for prefabricated housing.